



## Green Delta Insurance Co. Ltd.

Green Delta AIMS Tower (6<sup>th</sup> floor)  
51/52 Mohakhali C/A, Dhaka-1212  
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### NOTICE OF THE 38<sup>th</sup> ANNUAL GENERAL MEETING (THROUGH HYBRID PLATFORM)

Notice is hereby given that the 38<sup>th</sup> Annual General Meeting (AGM) of Green Delta Insurance Company Limited will be held on **Sunday, 31<sup>st</sup> March 2024, at 11.00 a.m. (Dhaka Time)**, using a “**Hybrid System**” in combination with the Digital Platform through the link <https://greendelta.bdvirtualagm.com> and physical presence at **Eagle Hall, RAOWA Convention Hall, Mohakhali, Dhaka**, to transact the following business:

#### AGENDA

##### ORDINARY BUSINESS:

1. To Receive, Consider, and Adopt the Audited Financial Statements of the Company for the year ended on 31st December 2023, and the Report of the Auditor and Directors’ Report thereon for the said year.
2. To approve 25% Cash Dividend for all the shareholders for the year ended 31st December 2023, as recommended by the Board of Directors.
3. To Elect/Re-elect of Directors of the company
4. To approve the appointment of statutory auditors of the company for the year 2024 and fix their remuneration.
5. To approve the appointment of a compliance auditor for compliance certification on corporate governance codes issued by the Bangladesh Securities and Exchange Commission (BSEC) and the Insurance Development and Regulatory Authority (IDRA) for the year 2024 and to fix their remuneration.
6. Renewal of the term of Managing Director

##### SPECIAL BUSINESS:

To adopt the change of registered name of the company to ‘**Green Delta Insurance PLC**’ from ‘**Green Delta Insurance Company Limited**’ in accordance with the Companies (2<sup>nd</sup> Amendment) Act, 2020, and to amend in the relevant clauses of the Memorandum and Articles of Associations of the Company by adopting the following special resolution:

“**RESOLVED THAT** the proposal of changing the registered name of the company to ‘**Green Delta Insurance PLC**’ from ‘**Green Delta Insurance Company Limited**’ in accordance with the Companies (2<sup>nd</sup> Amendment) Act, 2020, and amendment in the relevant clauses of the Memorandum and Articles of Associations of the company be and is hereby approved subject to approval of regulatory authorities.”

By order of the Board

Sd/-

**Md. Oliullah Khan FCS**

Company Secretary

Dated: 07.03.2024

##### NOTES:

1. **Wednesday, March 6, 2024**, was the ‘**Record Date**’ for the entitlement of the dividend. The shareholders, whose names will appear in the Depository (CDBL) Register on that date, shall be entitled to participate in the 38th AGM through the hybrid platform.
2. A shareholder is entitled to participate and vote at this hybrid AGM and may appoint a proxy to participate and vote. The proxy form, dully filled out, signed, and stamped at Tk. 100 (revenue stamp), must be sent through email to [share@green-delta.com](mailto:share@green-delta.com) no later than 48 hours before the commencement of the AGM.
3. The shareholders will join the virtual AGM through the link. <https://greendelta.bdvirtualagm.com>. The shareholders will be able to submit their questions and comments electronically before 24 (twenty-four) hours of the commencement of the AGM through this link, and during the AGM, for logging into the system, the members need to put their 16-digit Beneficiary Owners (BO) Account Number and number of shares as on record date, i.e., March 6, 2024.
4. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-15B/208/Admin/81 dated June 20, 2018, the soft copy of the Annual Report 2023 is to be sent to the email addresses of the Members and will be available in their Beneficial Owner (BO) accounts maintained with the Depository. The soft copy of the Annual Report 2023 will also be available on the company’s website, [greendelta.com](http://greendelta.com).